# Congratulations, NSU Graduates

# You Make Us Proud!



# **Commencement 2015**



www.nova.edu/commencement



**Empowering Students to Succeed** 

#### SCHEDULE OF CEREMONIES

All commencement ceremonies take place in The Arena at the Don Taft University Center on the NSU main campus

#### **MAY 2015**

SHEPARD BROAD LAW CENTER Thursday, May 7, 2015 • 1:00 p.m.

#### **UNDERGRADUATE**

Friday, May 8, 2015

Morning Ceremony: 10:00 a.m.

Traditional day students (PALS) from the Abraham S. Fischler School of Education, Farquhar College of Arts and Sciences, and H. Wayne Huizenga School of Business and Entrepreneurship

#### Afternoon Ceremony: 4:00 p.m.

College of Health Care Sciences; College of Nursing; Institute for the Study of Human Service, Health, and Justice; and Career students from the Abraham S. Fischler School of Education; Farquhar College of Arts and Sciences; and H. Wayne Huizenga School of Business and Entrepreneurship

#### **HEALTH PROFESSIONS DIVISION**

Friday, May 15, 2015

Morning Ceremony: 10:00 a.m.

Colleges of Dental Medicine and Osteopathic Medicine

#### Afternoon Ceremony: 4:00 p.m.

College of Health Care Sciences' Physical Therapy program, and Colleges of Optometry, Pharmacy, and Medical Sciences

#### **JUNE 2015**

#### **GRADUATE**

Friday, June 5, 2015

#### Morning Ceremony: 10:00 a.m.

MBA and MIBA from H. Wayne Huizenga School of Business and Entrepreneurship

#### Afternoon Ceremony: 4:00 p.m.

Farquhar College of Arts and Sciences, H. Wayne Huizenga School of Business and Entrepreneurship (except MBA and MIBA), Graduate School of Computer & Information Sciences, and Oceanographic Center

#### **GRADUATE**

Friday, June 12, 2015

#### Morning Ceremony: 10:00 a.m.

Center for Psychological Studies; Graduate School of Humanities and Social Sciences; and Institute for the Study of Human Service, Health, and Justice

Afternoon Ceremony: 4:00 p.m.
Abraham S. Fischler School of Education

#### **AUGUST 2015**

**HEALTH PROFESSIONS DIVISION** 

Friday, August 21, 2015 • 2:30 p.m.

College of Health Care Sciences (except Physical Therapy) and College of Nursing

### Welcome

Nova Southeastern University welcomes graduating candidates, their families, and friends to its Fort Lauderdale/Davie campus for the 2015 Commencement ceremonies.

This guide offers important information regarding NSU commencement, academic regalia, recognition events, and accommodations for your visiting family and guests. *Let the countdown begin!* 

#### **DOOR OPENINGS, SEATING, & TICKETS**

Families, friends, and the general public are cordially invited to attend 2015 NSU Commencement ceremonies. Tickets are not required but seating in the <u>NSU Arena at the Don Taft Center</u> is limited and on a first-come, first-seated basis. Large groups of guests wishing to sit together should arrive when the arena doors first open, **one hour** prior to the published start time of your ceremony.

**PLEASE NOTE:** Due to the size of the NSU Arena and as a courtesy to all candidates and their guests, the *saving of seats is strictly prohibited*.

#### SIMULCAST LOCATIONS

Guests will have the opportunity to view a live telecast of the ceremony via closed circuit television at three on-campus locations: the <u>Flight Deck Pub</u> and the Performing and Visual Arts Theater in the Don Taft University Center. Seating is available on a first-come, first-seated basis. The sign language interpreter is visible on the live telecast screen. The simulcast viewing is not closed captioned.

All NSU Commencement ceremonies are also video streamed in real time. Visit the <u>NSU Commencement website</u> and click on the "Commencement Ceremony Live" icon. All commencement video streams are archived on the NSU Commencement Web site approximately one week after the ceremony.



# Congratulations

Commencement is the recognition of your academic achievements and lasting contributions made to the university, which is celebrated with your fellow classmates as well as with the families who have supported you on your journey to one of life's most significant milestones. You Make Us Proud!

#### **ATTENDANCE & ELIGIBILITY**

Candidates who were not invited to last year's ceremony and have achieved degree conferral since last year's commencement exercises and prior to this year's ceremony dates are automatically invited to participate. Each <a href="mailto:program/school">program/school</a> determines its participation requirements. When in doubt, check with your program office or visit its commencement Web site for clarification on the requirements that must be met in order to be invited.

#### **TELL US YOUR STORY**

If you are a commencement candidate who has a special story to tell—exciting plans after graduation, or a unique personal, academic, or business background—we would like to hear from you. The NSU Office of University Relations is collecting the most compelling stories to use for possible media coverage. <u>Click here</u> to tell your story or call (954) 262-5357 for additional information.

#### **SPECIAL NEEDS**

We encourage *candidates* who need disability accommodations to notify the <u>Office of Student Disability Services</u> at (954) 262-7185 at least two weeks in advance of the event.

The Arena at the Don Taft University Center (UC) provides handicap accessible parking spaces located on each level of the public parking garage and in a designated parking lot located just east of the UC. Patrons using wheelchairs can enter and exit the building through both the North and East Lobbies. There is an elevator located directly across from the box office for convenient access to the arena entrance. All accessible seating is located on the second floor of the arena.

#### **INVITATIONS & ANNOUNCEMENTS**

NSU Bookstore partners provide a wide selection of choices for invitations, announcements, class rings, frames, etc. These vendors offer graduation packages specifically tailored for the NSU Commencement candidate. For rings, announcements, certificates of thanks, and other graduation needs, visit <u>Balfour</u> or <u>Herff Jones</u>. Purchase customized diploma picture frames from the NSU Bookstore.

Please call or email the <u>NSU Bookstore</u> at (954) 262-4750 with any questions or comments.

#### TRAVEL ACCOMMODATIONS

For information on area hotels, restaurants, maps, and travel arrangements, visit the NSU Travel Office at <a href="https://www.nova.edu/travel/index.html">www.nova.edu/travel/index.html</a>.

#### **COMMENCEMENT 2015**

For more information, please contact the appropriate office listed below, visit <a href="www.nova">www.nova</a></a>
<a href="www.nova">www.nova</a></a>
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Abraham S. Fischler School of Education
Undergraduate Graduate
(954) 262-7920 (954) 262-8378

Center for Psychological Studies (954) 262-5716

College of Dental Medicine (954) 262-7302

College of Health Care Sciences (954) 262-1282

**College of Medical Science** (954) 262-7259

College of Nursing

Undergraduate Graduate (561) 805-2224 (561) 805-2224

College of Optometry (954) 262-1658

**College of Osteopathic Medicine** (954) 262-1416

College of Pharmacy (954) 262-1300

Farquhar College of Arts and Sciences
Undergraduate
(954) 262-8143
(954) 262-8361

**Graduate School of Computer and Information Sciences** (954) 262-2053

**Graduate School of Humanities and Social Sciences**(954) 262-3011

H. Wayne Huizenga
School of Business and Entrepreneurship
Undergraduate Graduate
(954) 262-7990 (954) 262-5067

Institute for the Study of Human Service, Health, and Justice (954) 262-7001

Oceanographic Center (954) 262-3610

**Shepard Broad Law Center** (954) 262-6128

#### **PROGRAMS**

Commencement programs for guests will be available at all ceremony entrances. Programs will be provided for commencement candidates at their seats. The program, which is individualized for each ceremony, lists the name, permanent address, and degree of each candidate.

Names and addresses for the commencement program are retrieved as they appear in SharkLink. If you have noticed an address error in previous communications, correct it via your SharkLink (<a href="http://sharklink.nova.edu">http://sharklink.nova.edu</a>) account or fax the change to (954) 262-2915. Complete a Data Change Form (<a href="http://www.nova.edu/registrar/forms/data\_change.pdf">www.nova.edu/registrar/forms/data\_change.pdf</a>) with approved documentation for any name change.

#### **SECURITY GUIDELINES**

For the protection of all, the following are not permitted inside commencement at the Don Taft University Center: wrapped gifts, air horns, balloons, duffle bags, backpacks, backpack-style purses, diaper bags, waist packs, oversized/large purses, alcohol, bottles, food, cans, thermoses, coolers, drugs, fireworks, weapons, noisemakers, laser pointers, chains, spikes, strollers, and any other item deemed dangerous to public safety. No animals, except certified service animals, will be admitted. All guests are subject to screening through metal detectors and all bags are subject to inspection upon entering the venue.

No facilities are available for storing purses or other personal items. Please leave these items with your guests. Neither the venue nor NSU is responsible for items left unattended.







#### CAPS, GOWNS, HOODS, AND TASSELS

Ordering proper academic regalia is the responsibility of each candidate who participates in NSU Commencement. Candidates who submit a Commencement Participation Form (CPF) will be automatically directed to the NSU Bookstore vendor, Oak Hall Cap & Gown, Web site order form. Only regalia ordered through this site are acceptable wear at NSU Commencement.

The purchase price of regalia varies according to the degree attained. <u>Undergraduate regalia</u> cost \$51.00 (plus tax). <u>Master's/Specialist regalia</u> cost \$90.00 (plus tax). The regalia are yours to keep.

Doctoral candidates may either rent <u>deluxe regalia</u> at a cost of \$164.00 (plus tax) or purchase it for \$992.00 (plus tax). Candidates have seven days following commencement to return the tam, gown, and hood to the bookstore. Failure to do so will result in a charge of the full purchase price to the student's account. Rented deluxe regalia will not be available for shipping due to a process that requires the candidate's signature at checkout. All regalia will be available for pick up at the NSU Bookstore on the main campus in Fort Lauderdale, Fla., up to and including the day before commencement. On the day of commencement, regalia is available for pick up at the Don Taft University Center, one hour before the start of each ceremony.

Online candidates who notify the commencement office of their intention to participate in either commencement or the Senior Awards Dinner & Dance will have their student account charged the full HPD graduation fee. There are no refunds and this charge may not be realized until several days after commencement weekend.

Candidates who wish to have their undergraduate or master's regalia shipped domestically will be given that option but only if their order is placed by the posted deadline. Individuals requesting international shipping must allow an additional 6-8 weeks for delivery. Domestic shipping costs start at \$15.95 for regular ground and \$28.00 for expedited delivery (contact the NSU Bookstore for more details). Please remember that there is no shipping of rented deluxe regalia.

Ceremony Date	Online Regalia
Thursday, May 7, 2015 (1 pm)	Friday, April 10, 2015
Friday, May 8, 2015 (10 am and 4 pm)	Friday, April 10, 2015
Friday, May 15, 2015 (10 am and 4 pm)	Friday, April 17, 2015
Friday, June 5, 2015 (10 am and 4 pm)	Friday, May 8, 2015
Friday, June 12, 2015 (10 am and 4 pm)	Friday, May 15, 2015
Friday, August 21, 2015 (2:30 pm)	Friday, July 24, 2015

Regalia ordered after the online deadlines listed above must be ordered and picked up directly from the main <u>NSU Bookstore</u> in the University Park Plaza in Fort Lauderdale, Fla., (check with the bookstore for pick-up dates and hours of operation).

For all questions regarding regalia, please call the NSU Bookstore at (954) 262-4750 or email <u>nsumerch@nova.edu</u>.



Garage Parking

Primary Parking Garage/Route

#### INTERNATIONAL GUEST INVITATIONS

Contact the Office of International Students and Scholars (OISS) at (954) 262-7240 to request a letter of invitation for family members wishing to enter the United States to attend commencement of candidates on an F-1 visa. Family members should present this letter to the U.S. Embassy when they apply for B1/B2 visas—the visas used for short-term business or pleasure visits to the United States.

If a candidate wishes to invite more than one family member, the OISS must be informed if one letter will suffice or if separate letters are needed for each family member. It is the candidate's responsibility to mail these letters to family members.

#### **DIPLOMAS**

At commencement, candidates receive a certificate of congratulations when they are called to the stage and recognized. To make sure you receive an official diploma, go online and complete the Application for Degree/Diploma after reviewing the important instructions found at <a href="https://www.nova.edu/registrar/instructions.html">www.nova.edu/registrar/instructions.html</a>.

#### **2015 GRAD FAIRS**

The NSU Bookstore will host a pair of Grad Fairs for 2015 commencement candidates at the University Park Plaza in Davie, Florida. The first will take place from Thursday, April 23 through Saturday, April 25, 2015 from noon to 5:00 p.m., and another will be held Wednesday and Thursday, June 3-4, from noon to 6:00pm.

Academic regalia ordered prior to March 27 (for the first fair) or May 8 (for the second) will be available for pickup. Representatives from <a href="Herff Jones">Herff Jones</a> and <a href="Balfour">Balfour</a> will be on site for personalized announcements and class ring orders. A wide variety of diploma frames will be offered for purchase and representatives from Werner Kahn Studios will be present to photograph candidates in academic regalia. The portrait sitting is free of charge and picture proofs will be provided with no obligation to buy.

Email the NSU Bookstore or call it at (954) 262-4750 for more information.

# DRIVING DIRECTIONS TO DON TAFT UNIVERSITY CENTER

#### From I-95 or Florida's Turnpike

Exit at I-595, proceed west to University Drive exit. Turn left (south) onto University Drive. Proceed approximately 1 ½ miles to SW 30 Street (Abe Fischler Blvd.), turn left (east). NSU's main campus will be on the right side.

#### **From University Drive**

From North of I-595: Take University Drive south 1 ½ miles past I-595 to SW 30 Street (Abe Fischler Blvd.), turn left (east). NSU's main campus will be on the right side.

From South of Griffin Road: Take University Drive north approximately 2 miles past Griffin Road to SW 30 Street (Abe Fischler Blvd.), turn right (east). NSU's main campus will be on the right side.

#### From I-75

From Miami Heading North or West Coast/Naples Heading East: Merge onto I-595 eastbound (towards Fort Lauderdale). Exit at University Drive exit, turn right (south). Proceed approximately 1 ½ miles to SW 30 Street (Abe Fischler Blvd.), turn left (east). NSU's main campus will be on the right side.

#### **PARKING**

Parking is free and conveniently located in the public parking garage located 200 yards north of the University Center at the NSU North Entrance on SW 30 Street and Ray Ferraro Jr. Blvd.

Handicapped-accessible and special needs parking spaces are available for guests with disabilities on each level of the parking garage and in the reserved lot east of the University Center. Only vehicles legally using disabled license plates or window placards are permitted to park in these designated spaces.

Patrons using wheelchairs can enter and exit the University Center through both the North and East lobbies. For more information, telephone (954) 262-5551 or visit online at www.nsuarena.com.

<u>Click here</u> for a printable main campus map.

#### **RECEPTIONS & EVENTS**

Colleges may host receptions and other special events related to commencement. Please contact your program office directly for more information.

# HPD SENIOR AWARDS DINNER & DANCE

The Health Professions Division (HPD) conducts senior awards dinners prior to its May and August commencement ceremonies. Each graduate may bring one guest at no charge. *Tickets are non-transferrable*. Additional guests are always welcome to attend at a cost of \$85.00 per person.

The August dinner is scheduled for Thursday, August 20, 2015, at the Signature Grand in Davie, Fla., for College of Health Care Sciences (except Physical Therapy) and College of Nursing graduate students. Reservations for the August dinner open in June 2015.

The affair features a wine and cheese reception and sit-down dinner, followed by music, and dancing. Business attire is suggested. Information concerning your RSVP and dining choices will be supplied with your online invitation and Commencement Participation Form (CPF).

Online candidates who notify the commencement office of their intention to participate with an RSVP to either the commencement ceremony or the Senior Awards Dinner & Dance will have their student account charged the full HPD graduation fee. There are no refunds and this charge may not be realized until several days after commencement weekend.



#### FORMATION OF ACADEMIC PROCESSION

The academic procession, consisting of candidates, faculty, Board of Trustee members, and NSU administrators will assemble one hour before the ceremony begins. The procession will be led in by the Grand Marshal at the start of the ceremony. All candidates will be grouped by program in the RecPlex on the second floor of the University Center (UC) and will receive a card to write their name as they would like it to be read on stage. The faculty robing area is the Black Box Theater on the north side of the UC, directly across from the Alvin Sherman Library.

There are no facilities available at the UC for storing purses or other personal items you may be carrying. Please leave these items with your guests. The University is not responsible for items left unattended. Wear comfortable shows (no tennis shoes or sneakers, please) as you will be on your feet for extended periods of time.

#### **LINE OF MARCH**

When your program is called to the stage for the presentation of candidates for degrees, you will either be directed stage right (toward the University President) or stage left (toward the Dean). Please follow the directions of the stage attendants to ensure an orderly staging.

#### **CEREMONY CLOSING**

To signify the closing of each ceremony, the president will ask candidates to rise at their seats for the conferral of degrees. HPD graduates will recite their professional oaths. Degree conferral is an important part of commencement. To ensure that you do not miss the actual conferring of your degree, please make sure to schedule a sufficient amount of time. NSU Commencement ceremonies are usually less than three hours in length.

At the conclusion of commencement, all will stand while the Grand Marshal leads the stage party from the arena, followed by the candidates. Guests are asked to remain in their seats until everyone has left the floor and meet their graduates outside on the Alvin Sherman Library Quad.

# Commencement Checklist

Not sure what to do or where to start in planning for commencement? Just follow this checklist to stay on track!

#### SIX MONTHS BEFORE COMMENCEMENT

#### □ Check your personal information

Log into your SharkLink account (<a href="http://sharklink.nova.edu">http://sharklink.nova.edu</a>) to ensure accuracy of your information (i.e., spelling of name and correct permanent and/or mailing address)

#### □ Apply for your degree/diploma

An Application for Degree/Diploma should be completed and submitted with the appropriate fee no later than the last semester in which your program will be completed. The application can be submitted early and kept on file in order to expedite the process once your program requirements have been met. An Application for Degree/Diploma can be completed online after reading the important instructions at <a href="https://www.nova.edu/registrar/instructions.html">www.nova.edu/registrar/instructions.html</a>.

#### SIX WEEKS BEFORE COMMENCEMENT

#### Confirm your intent to participate at commencement

All eligible candidates who plan on attending must complete an online Commencement Participation Form (CPF), which is sent to your NSU SharkLink email account. At that time, review your degree information and confirm the proper spelling of your name for the commencement program.

#### Order your cap and gown from the NSU Bookstore

After completing the CPF, all candidates are responsible for ordering their own academic regalia. For questions, please call the NSU Bookstore at (954) 262-4750 or email <a href="mailto:nsumerch@nova.edu">nsumerch@nova.edu</a>.

#### Order your commencement-related materials

All commencement-related materials, including invitations, announcements, class rings, frames, etc., can be purchased online through NSU Bookstore partners <u>Balfour</u> or <u>Herff</u> <u>Jones</u>. For more information, contact the <u>NSU Bookstore</u>.

#### Notify guests

Families, friends, and the general public are cordially invited to attend commencement. Arena doors open **one hour** before the ceremony begins. Tickets are not required but seating is limited and large groups of guests wishing to sit together should arrive early.

**PLEASE NOTE**: Due to the size of the NSU Arena at the Don Taft University Center and as a courtesy to all candidates and their guests, the *saving of seats is strictly prohibited*.

Doctoral and Juris Doctorate candidates should watch the Hooding Video

#### AFTER COMMENCEMENT

#### Order your graduation photographs

Arrangements have been made with professional photographers to record the moment you walk across the stage. There is no obligation to purchase.

#### Return your rented deluxe regalia

Doctoral candidates can return their rented deluxe regalia after the ceremony at the venue or have seven days to return rented deluxe regalia to the bookstore during normal operating hours. Failure to do so will result in a charge of the full purchase price to the credit card on file.

#### AT COMMENCEMENT

#### Arrive early

Plan on arriving with regalia when the doors open one hour prior to the commencement start time and proceed to RecPlex on the second floor of the Don Taft UC. The procession will begin promptly at the scheduled time.

#### Wear appropriate academic attire

Every candidate must wear approved cap and gown to participate in commencement. NSU regalia are blue for baccalaureate candidates and gray for all other degrees. No stiletto heels, tennis shoes or sneakers should be worn, please.

- Baccalaureate degree candidates will wear their regalia to the Graduation Lineup site.
- Master's degree and Specialist candidates will wear their hoods throughout the entire ceremony.
- Doctoral degree candidates will carry their hoods on stage where they will be hooded.

#### Do not bring personal items

For everyone's safety, all bags will be checked at the door. Do not bring purses or other personal items. Students are asked not to carry anything in the ceremony and, after crossing the stage, you may be placed in a different seat. There is no place to check or store purses, jackets, or other personal items.

#### Child care is not provided

Candidates will not be permitted to bring children on the arena floor.

#### Relax and enjoy your ceremony

The ceremony will last approximately two to three hours. Out of courtesy to all of our graduates, we ask that you remain for the duration of the ceremony.

#### **Hooding Video**



Graduating doctoral and juris doctorate candidates at NSU commencement ceremonies will be hooded on stage in front of their friends and family.

Watch video

#### **ASSEMBLY & ROBING**

Candidates should plan to arrive when venue doors open, one hour prior to their ceremony start time and proceed to the second-floor RecPlex main assembly area.

Articles of clothing that will be visible at the neck and below the gown should be in keeping with the conservative style of the academic attire. With that in mind, please do not wear tennis shoes/sneakers. Also, stiletto heels should be avoided as they can pose a personal safety risk when walking up and down steep stairs and standing for long periods of time. The hood should be secured so that it will not slip off the shoulders. The cap, which may need bobby pins to stay on your head, is worn parallel to the ground.

#### **PHOTOGRAPHY**

NSU Commencement ceremonies are professionally photographed. All candidates will be photographed at least twice, including the exact moment when each candidate shakes hands with the dean or president.

Personal photographs may be taken only before and after the ceremony. Spectators are not permitted in the aisles or on the main floor during or after the ceremony.

#### LEAVE YOUR MARK WITH THE SHARK

Celebrate your legacy at NSU. Honor the lasting memories that have shaped your college experience. This is your chance to leave your indelible mark on a personally engraved brick at the NSU Shark Fountain. Pick its exact spot and choose what you want to say. It is like leaving a permanent part of you in a place where you'll always be remembered. Select your brick today at <a href="http://nsubricks.nova.edu">http://nsubricks.nova.edu</a>.





**Enrollment and Student Services** 

3301 College Avenue Fort Lauderdale, FL 33314-7796

800-541-6682, ext. 27255 commencement@nova.edu

www.nova.edu/commencement



